



Westchester County Soil and Water Conservation District

148 Martine Avenue, Room 432, White Plains, NY 10601

Phone: (914) 995-2085 **Fax:** (914) 995-3780

E-mail: jnl1@westchestercountyny.gov

Soil Group Worksheet Request Form

**FEE: \$100 FOR ONE PARCEL AND \$60 FOR EACH ADDITIONAL,
CONTIGUOUS PARCEL UNDER THE SAME OWNERSHIP;
NON-CONTIGUOUS PARCELS WILL EACH BE \$100.
TOTAL FEE MUST BE PAID IN FULL AT TIME OF REQUEST.**

Name (Please Print) _____ Date _____
Firm/Agency _____
Mailing Address _____
Phone (home) _____ (mobile) _____
(work) _____ (fax) _____
Email _____

**** ALL FIELDS MUST BE COMPLETED
IF ANY ARE BLANK THE REQUEST CAN NOT BE PROCESSED ****

Within Agricultural District? Yes No

Worksheet New Revision of Existing Worksheet

OWNERS NAME: _____
OWNERS ADDRESS: _____
PROPERTY ADDRESS: _____
TOWN OF: _____
PARCEL #: _____
TOTAL PROPERTY ACRES: _____

Property Description (Answer all questions; Do not leave blanks)

FARM TYPE(S):
Crops ___ Hay ___ Livestock ___ Horse ___ Sheep ___ Other: ___
EXPLANATION OF "OTHER": _____

Are there any non-agricultural residences on the parcel? _____

Are there any agricultural buildings on the parcel? _____



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INSTRUCTIONS

Notice: Please send check made payable to Westchester County Department of Planning to: Soil Group Worksheet, Westchester County Department of Planning, 148 Martine Avenue, Room 432, White Plains, NY 10601. Please **also** include an aerial map of your property using the County website (see directions below). **Please allow a minimum of 4 weeks to process your request.** You will be contacted when your worksheet is complete.

Directions for Preparing an Aerial of Your Property

- 1) Contact your local tax assessor to make sure that you are eligible. More information on the program is available at the NYS Department of Taxation and Finance website at https://www.tax.ny.gov/research/property/assess/valuation/ag_overview.htm.
- 2) Log onto <http://giswww.westchestergov.com/gismap>
- 3) Enter your property address on right hand side of screen
- 4) Under Search for Location, Select **Go**
- 5) Under the tools bar menu click on the **Basemap Gallery** icon



- 6) On **Basemap Gallery**, Select **Aerial 2023**
- 7) Once aerial map is displayed, print a copy
- 8) On the aerial map, clearly draw the boundaries of agricultural, farm woodland and nonagricultural areas (descriptions of those areas follow)

Agricultural: All land used in agricultural production as defined in §301.4 of Agricultural Districts Law (<http://www.agriculture.ny.gov/AP/agservices/25-AA.pdf>). This may include fallow lands.

Farm Woodland: Up to 50 acres of land per parcel meeting the definition of farm woodland per §301.3 of Agricultural Districts Law (<http://www.agriculture.ny.gov/AP/agservices/25-AA.pdf>), which is land used for the production for sale of woodland products.

Non-Agricultural: All remaining land not used in agricultural production or as farm woodland, such as land used for residential purposes, including residences, garages, other accessory buildings and land associated with residences, and land used for processing or retail merchandising.

Note: Waterbodies will be included with their surrounding or adjacent land uses.

Please mail a copy of the map with your soil group worksheet request form and payment.