



# Westchester County Soil and Water Conservation District

148 Martine Avenue, Room 432, White Plains, NY 10601

*Phone:* (914) 995-4423 *Fax:* (914) 995-3780

*E-mail:* rrd1@westchestergov.com

## Soil Group Worksheet Request Form

**FEE: \$100 FOR ONE PARCEL AND \$60 FOR EACH ADDITIONAL,  
CONTIGUOUS PARCEL UNDER THE SAME OWNERSHIP;  
NON-CONTIGUOUS PARCELS WILL EACH BE \$100.  
TOTAL FEE MUST BE PAID IN FULL AT TIME OF REQUEST.**

Name (Please Print) \_\_\_\_\_ Date \_\_\_\_\_  
Firm/Agency \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Phone (home) \_\_\_\_\_ (mobile) \_\_\_\_\_  
(work) \_\_\_\_\_ (fax) \_\_\_\_\_  
Email \_\_\_\_\_

**\*\* ALL FIELDS MUST BE COMPLETED  
IF ANY ARE BLANK THE REQUEST CAN NOT BE PROCESSED \*\***

Within Agricultural District?  Yes  No

Worksheet  New  Revision of Existing Worksheet

OWNERS NAME: \_\_\_\_\_  
OWNERS ADDRESS: \_\_\_\_\_  
PROPERTY ADDRESS: \_\_\_\_\_  
TOWN OF: \_\_\_\_\_  
PARCEL #: \_\_\_\_\_  
TOTAL PROPERTY ACRES: \_\_\_\_\_

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Property Description (Answer all questions; Do not leave blanks)

FARM TYPE (S):  
Crops \_\_\_ Hay \_\_\_ Livestock \_\_\_ Horse \_\_\_ Sheep \_\_\_ Other: \_\_\_  
EXPLANATION OF "OTHER": \_\_\_\_\_

Are there any non-agricultural residences on the parcel? \_\_\_\_\_

Are there any agricultural buildings on the parcel? \_\_\_\_\_



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## INSTRUCTIONS

**Notice:** Please send check made payable to Westchester County Department of Planning to: Robert Doscher, Westchester County Department of Planning, 148 Martine Avenue, Room 432, White Plains, NY 10601. Please **also** include an aerial map of your property using the County website (see directions below). **Please allow a minimum of 10 business days to process your request.** You will be contacted when your worksheet is complete.

Directions for Preparing an Aerial of Your Property

- 1) Log onto <http://giswww.westchestergov.com/gismap>
- 2) Enter your property address on right hand side of screen
- 3) Under Search for Location, Select **Go**
- 4) Under the tools bar menu click on the **Add Map Service** icon
- 5) Select **Tax Parcel Boundaries**
- 6) On **Aerial Scale**, Select 2013
- 7) Once aerial map is displayed, print a copy
- 8) On the aerial map, clearly draw the boundaries of agricultural, farm woodland and nonagricultural areas

Agricultural: All land used in agricultural production as defined in §301.4 of Agricultural Districts Law (<http://www.agriculture.ny.gov/AP/agsservices/25-AA.pdf>). This may include fallow lands.

Farm Woodland: Up to 50 acres of land per parcel meeting the definition of farm woodland per §301.3 of Agricultural Districts Law (<http://www.agriculture.ny.gov/AP/agsservices/25-AA.pdf>), which is land used for the production for sale of woodland products.

Non-Agricultural: All remaining land not used in agricultural production or as farm woodland, such as land used for residential purposes, including residences, garages, other accessory buildings and land associated with residences, and land used for processing or retail merchandising.

Note: Waterbodies will be included with their surrounding or adjacent land uses.

Please mail a copy of the map with your soil group worksheet request form and payment.

SWCD 03/09/2015